Rajasthan MSME Policy 2024

Scheme Guidelines

Signature Not Verified

Digitally signed by Mahipal Kumar
Designation : Deputy Secretary To Government
Date: 2025.02.19 12:42:28 IST
Reason: Approved

RajKaj Ref No.: 13683666

Government of Rajasthan
Industries and Commerce (Gr-2) Department

File No. 1(20)ind/Gr-2/2024 Jaipur Date:

Rajasthan MSME Policy 2024

Scheme Guidelines

Rajasthan is the largest State in India in terms of area and ranks 7th state in the country in terms of GSDP (FY 2022-23) with growth rate of around 10%. The contribution of Agriculture Sector (Crops, Livestock, Forestry & Logging and Fishing) in the Gross State Value Added (GSVA) at current price stood at 28.95% for the year 2022-23. The Industry Sector comprising of Mining & Quarrying, Manufacturing, Electricity, Gas, Water Supply & Other Utility Services and Construction represented 27.31% of GSVA during 2021-22. The Service Sector, comprising of Trade, Hotels & Restaurants, Transport, Storage & Communication, Financial Services, Real Estate, Ownership of Dwellings & Professional Services, Public Administration and Other Services is the major contributor in the economy of Rajasthan with the contribution of 43.74% during 2022-23.

The globalization of markets and a resilient economy have given an incredible drive to the industrial sector in Rajasthan, which already has a competitive advantage in terms of strategic location, basic infrastructure as well as large skilled, educated and young workforce. The state is endowed with abundant physical resources, rich mineral wealth, world-renowned handicrafts, handloom and outstanding skills. These resources in the state provide ample support to manufacturing, processing activities and services in the MSME sector.

The state is gradually transforming from an agrarian economy to an industrial economy. State has a very strong base of MSMEs in Gems and Jewellery, Handicrafts, Food Processing, Auto Components, Textiles, Leather and Dimensional Stones. To support the MSME sector in state and to create investor-friendly policies and regulatory environment, Rajasthan MSME Policy 2024 has been notified vide no. F1(20) IND/GR-2/2024/05603 dated 08.12.2024.

As per the provisions of the notified Rajasthan MSME Policy 2024 following scheme guidelines Are Being issued.

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1. Scheme for Additional Interest Subsidy over and above RIPS 2024 and reimbursement of Annual Credit Guarantee Fee

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Scheme for Additional Interest Subsidy over and above RIPS 2024 and reimbursement of Annual Credit Guarantee Fee

State Government is pleased to issue the scheme for Interest Subsidy in addition to RIPS 2024 to assist New MSME Enterprise Creation and Expansion of existing MSMEs under Rajasthan MSME Policy 2024.

Scheme's objective is to create new employment opportunities for all the sections of the society in the state and to ease establishment of enterprises in state, policy envisages to support creation of new MSMEs or expansion/ diversification/ modernization of existing MSMEs through additional Interest Subsidy and Collateral Free Loans.

Support will be provided to selected projects for establishment of new MSMEs or for expansion/ diversification/ modernization of existing MSMEs through the provisions given hereunder:

1. Applicability of the Scheme

This scheme shall come into effect from the date of its notification in the official Gazette and will remain in force until March 31, 2029.

2. Assistance under the Scheme

Additional Interest Subsidy support over and above RIPS 2024 will be provided to eligible projects for establishment of new MSMEs or for expansion/ diversification/ modernization of existing MSMEs as per below:

Loan Amount for plant and machinery/ equipment or apparatus	Interest Subvention as per RIPS 2024	Additional Interest Subvention under the scheme
Up to INR 5 crores	6%	2%
INR 5 crores - 10 crores	4%	1%
INR 10 crores - 50 crores	3%	0.5%

The Duration of the above said interest subsidy will be same as the duration of the interest subsidy defined in RIPS'2024 for MSMEs.

Further, enterprises availing collateral free term loan for plant and machinery/ equipment or apparatus (for loan amount below INR 5 Cr. only) from Member Lending Institutions (MLIs) under CGTMSE will be eligible to avail assistance as reimbursement of 100% Annual Guarantee Fees paid to MLIs for the period of seven (7) years.

3. Eligibility under the Scheme

Following type of beneficiaries would be eligible for additional interest subsidy as per the scheme:

i. Interest subvention subsidy should have been approved for the applicant under RIPS 2024; and

ii. Beneficiary enterprise should fall under any of the following categories:

   a. One District One Product (ODOP) enterprises in respective districts

   b. Enterprises owned by Scheduled Caste (SC)/ Scheduled Tribe (ST) or women entrepreneurs

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c. Young entrepreneurs in the state in the age group of 18 to 45 years for starting their new enterprise for maximum loan amount up to Rs. 10 Cr.

d. Establishment of new MSMEs or expansion/ diversification/ modernization of existing MSMEs in Area Category 3 as defined in RIPS 2024.

4. Application Process

The applicant MSME shall submit the application as per the prescribed application form **(Annexure 1.1)**. For loan amount up to Rs. 10 Crores for plant and machinery/ equipment or apparatus, application would be made to the concerned GM DICC. For loan amount above Rs. 10 Crores for plant and machinery/ equipment or apparatus, application would be made to the Commissioner, Industries & Commerce.

The application should be made within 6 months of the approval of Interest Subvention under RIPS 2024.

5. Application Approval

Applications under the scheme will be evaluated by the District Level Task Force Committee (DLTFC) for loans up-to INR 10 Crores and applications with loans above INR 10 crore will be evaluated by High level Task Force Committee (HLTFC) under the Chairmanship of Commissioner Industries and Commerce, Govt of Rajasthan.

District Level Task Force Committee (DLTFC)		
1.	District Collector or his nominee (not below the Rank of ADM)	Chairperson
2.	General Manager, District Industries & Commerce Centre	Member
3.	Lead Bank Manager	Member
4.	Accounts personnel of the DICC	Member
5.	Any other special invitee co-opted by Chairperson	Member
6.	Officer In-Charge for MSME Development in the DICC	Member Secretary

High Level Task Force Committee (HLTFC)		
1.	Commissioner, Industries & Commerce	Chairperson
2.	MD RIICO or nominee [Not below the rank of Deputy General Manager] (For Infrastructure Development Projects)	Member
3.	Director, MSMEs Development and Facilitation Office of GoI at Jaipur	Member
4.	General Manager, Concerned District Industries & Commerce Centre	Member
5.	Financial Advisor, Industries & Commerce	Member
6.	Any other special invitee co-opted by Chairperson	Member
7.	Additional Commissioner/ Joint Commissioner/ Officer-in-charge	Member Secretary

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High Level Task Force Committee (HLTFC)		
	(MSME), Industries & Commerce	

After approval of the applications, applicant may claim the Interest Subsidy and reimbursement of Annual Credit Guarantee Fees under the scheme. For claim of benefits under the scheme, applicant will be required to submit the CA Certificate **(as per Annexure 1.2)** in the prescribed form to the concerned GM, DICC after the end of each quarter.

On the basis of the CA Certificate, concerned GM, DICC will approve and disburse the interest subsidy as well as reimbursement of Annual Credit Guarantee Fees payable under the scheme within the provisions of the approval of the DLTFC/ HLTFC.

Applicant will be eligible to submit the claim for Interest Subsidy and reimbursement of Annual Credit Guarantee fee only after the interest subsidy has been released under the RIPS 2024 for the said quarter.

6. Disbursement of the benefits:

a) The applicant shall submit the claim to the concerned GM DICC for release of interest subsidy as well as reimbursement of Annual Credit Guarantee fee as per the prescribed CA Certificate.

b) Concerned General Manager, District Industries & Commerce Center (DICC) will be authorized to release the Interest Subsidy as per the provisions of the approval of the DLTFC/ HLTFC.

7. Scheme Implementation:

This scheme will be implemented through the respective District Industries & Commerce Centers in their districts under the aegis of the Department of Industries & Commerce. Office of the Commissioner, Industries & Commerce will be the nodal agency for the implementation and supervision of the scheme at the state level.

8. Condonation of Delay

In case of delayed submission of application, approval committee (DLTFC or HLTFC) would reserve the right to condone the delay up to a maximum of 6 months, provided applicant presents valid reasons for the delay in writing.

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Annexure 1.1

Application format for "Additional Interest Subsidy" to assist New MSME Enterprise Creation and Expansion of existing MSMEs under Rajasthan MSME Policy 2024:

Date: _____

To,

The Commissioner, Industries & Commerce/ General Manager, DICC _____,

_____,

_____.

Subject: Application of <name of applicant> for "Additional Interest Subsidy" to assist New MSME Enterprise Creation and Expansion of existing MSMEs under Rajasthan MSME Policy 2024

S. No.	Particulars	Details
1.	Date of Application *(Application within 6 months of issuance of EC/ approval under RIPS 2024)	
2.	Name of the applicant enterprise	
3.	Registered address of the applicant enterprise	
4.	Constitution of Enterprise	
5.	Name of the Authorized Signatory	
6.	Contact details of the authorized signatory with telephone no. and e-mail	
7.	Type of Enterprise (Micro/ Small/ Medium)	
8.	Udyam Registration Number	
9.	Details of Lending Institution: i. Name of the Lending Institution ii. Address of Lending Institution iii. Account No. iv. IFSC Code	
10.	Details related to the loan: i. Cost of the project as approved by Bank / Lending Institution ii. Type of loan (Term/ Composite) iii. Amount of loan sanctioned along with Sanction letter iv. Loan Period v. Loan covered under CGTMSE (Yes/ No) vi. Amount and date of first disbursement of the loan vii. Amount of loan availed viii. Amount of loan availed for purchasing new plant and machinery	

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S. No.	Particulars	Details
	ix. Rate of Interest charged by Lending Institution/ Bank on loan (in %)	
11.	Date of EC issuance under RIPS 2024	
12.	Bank Details of the Enterprise (For release of additional Interest Subsidy): i. Name of A/c Holder (Applicant Firm) ii. Name of the Bank of Enterprise iii. Address of Bank iv. Bank Account No. v. IFSC Code	
13.	Eligibility Criteria a. One District One Product (ODOP) enterprises in respective districts (Yes/ No) b. Enterprises owned by Scheduled Caste (SC)/ Scheduled Tribe (ST), or women entrepreneurs (Yes/ No) c. Young entrepreneurs in the state in the age group of 18 to 45 years for starting their new enterprise for maximum loan amount up to Rs. 10 Cr. (Yes/ No) d. Establishment of new MSMEs or expansion/ diversification/ modernization of existing MSMEs in Area Category 3 as defined in RIPS 2024. (Yes/ No)	

Self-attested copies of supporting documents to be uploaded with the application:

a. Board Resolution/Power of attorney in the name of Authorized Signatory

b. Udyam Registration Certificate (URC)

c. Application made under RIPS 2024 along with the Project Report submitted

d. Loan sanction letter, repayment schedule(s) & disbursal schedule (till date of production) from Lending Institution/ bank(s)

e. Certification confirming utilization of loan for purchase of plant and machinery/ equipment or apparatus

f. Copy of first bill of sale / supply

g. Copy of Sanction/ Approval letter/ EC issued for Interest Subvention under RIPS 2024

h. Relevant certificates/ documents confirming adherence to the eligibility criteria

i. Undertaking/ Declaration on non-judicial stamp paper as per **Annexure 1.3**

Undertaking and Declaration

1. I/We hereby undertake/declare that the particulars stated above are true and correct to the best of our knowledge and belief.

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2. Any information, if found to be incorrect or misleading, will make us liable for rejection of any claim without prejudice to any other action that may be taken against us.

Signature of Authorized Signatory

Signature Not Verified

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Annexure 1.2

CA Certificate for benefits of additional Interest Subsidy and reimbursement of Annual Credit Guarantee Fee claim under Rajasthan MSME Policy 2024

UDIN No.:
Date:
Enterprise Name:
GSTIN:
Place of Enterprise:

Name of the Lending Institution/ Bank:

It is certified that the Interest Subsidy has been approved under RIPS 2024 for the above said enterprise against the loan distributed to the applicant as per details in the table below. Loan has been disbursed to the applicant by our Lending Institution against the approval received by applicant under RIPS 2024 vide approval/ EC letter no. _____ dated _____.

The amount for additional Interest Subsidy and reimbursement of Annual Credit Guarantee Fee amount approved under Rajasthan MSME Policy vide approval/ sanction letter no. _____ dated _____ for quarter _____ has been calculated and the claim is presented as follows:

S. No.	Claim Quarter Duration	Name and Address of the applicant	Total loan sanctioned by the Lending Institution		Loan disbursed by the Lending Institution		Charged Interest Rate under loan	Interest amount paid during the quarter	Interest subsidy claimed for the quarter under RIPS 2024 (at __% interest subsidy)	Date of disbursement of Interest Subsidy under RIPS 2024 for the quarter	Interest subsidy claimed for the quarter under Rajasthan MSME Policy 2024 (at __ % interest subsidy)	Annual Credit Guarantee Fee claim for the year _____ under Rajasthan MSME Policy 2024
			Date	Value	Date	Value						
1	2	3	4	5	6	7	8	9	10	11	12	13

Bank account details of the enterprise for release of additional Interest Subsidy are as follow:

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i. Name of A/c Holder (Applicant Firm)
ii. Name of the Bank of Enterprise
iii. Address of Bank
iv. Bank Account No.
v. IFSC Code

Verification

I/ We have checked the books of accounts of the Enterprise, the invoices, cash bills and cash receipts, bank statement, other relevant documents and certify that the aforesaid information is true and correct. I/We also certify that the aforesaid items have been duly paid as on date of application.

(Signature with Seal) Chartered Accountant

UDIN:

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Annexure 1.3

Declaration

(On the Letter Head of the Enterprise)

1. I _____, do hereby solemnly state that I am proprietor/ partner/ director/ authorized representative of M/s _____ located at _____ which is engaged in the manufacturing/ service related to _____ and I have been authorized to file claim under the "Scheme for Additional Interest Subsidy over and above RIPS 2024 and reimbursement of Annual Credit Guarantee Fee".
2. I do hereby affirm that the particulars given in the application are correct. In case, any of the statement/ information furnished in the application/ documents is later found to be wrong or incorrect or misleading, I do hereby undertake to refund the entire amount of assistance of Rs. _____ (Rupees _____) granted to me at the compound rate of interest @12% per annum, besides facing legal action in case facts contained in this application are proved to be wrong at the time of verification/ checking or otherwise at any stage.

Place:

Date:

Authorized Representative of Enterprise

(Signature with Seal):

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2. Assistance towards expenses incurred for raising of funds through NSE's/ BSE's SME exchange platform

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Assistance towards expenses incurred for raising of funds through NSE's/ BSE's SME exchange platform

State Government is pleased to issue the scheme for assistance towards expenses incurred for raising of funds through NSE's/ BSE's SME exchange platform under Rajasthan MSME Policy 2024.

While lot of small and medium enterprises in Rajasthan have the potential to scale up to create more and more growth and employment opportunities, inadequate availability of financial resources limits this potential. To utilize this potential, State Government aims to support enterprises raising equity through NSE/BSE's exchange platforms to ease the liquidity constraints.

1. Applicability of the Scheme

This scheme shall come into effect from the date of its notification in the official Gazette and will remain in force until March 31, 2029.

2. Assistance under the Scheme

The state shall provide one-time support up to a maximum of INR 15 Lakhs towards expenses incurred for raising of funds through NSE's/ BSE's SME exchange platform after successful raising of equity.

3. Eligibility under the Scheme

i. Small & Medium Enterprises having Udyam Registration or MSME Registration certificate as prescribed under the MSMED Act 2006.

ii. Further enterprise raising the equity capital through SME Exchange platforms should be established in Rajasthan.

iii. Enterprise should have successfully raised capital through SME Exchange during the operative period of the scheme and would also need to file the application within the operative period of the scheme.

iv. Applicant will be required to submit application within one year from the date of successfully listing on SME Exchange Platform.

v. Enterprise should have followed the guidelines of SEBI for raising capital through SME Exchange.

vi. Enterprises engaged in Manufacturing and Services only will be eligible for the scheme.

vii. Following expenditure will be eligible to be covered under the assistance:

   a. Stock Exchange Filing Fees
   b. "Registrar to the issue" Expenses
   c. Stock Exchange Software Expenses
   d. SEBI registered merchant banker charges
   e. RTA Fees, CDSL and NSDL joining and admission Fees
   f. Advertising charges
   g. NSE or BSE Fees and other Expenses
   h. Market making fees

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viii. The enterprise should be in regular production/ commercially active at the time of disbursement and the assistance shall not be released to a closed unit.

4. Application Process

The applicant Small or Medium Enterprise will be required to submit the application to the Commissioner, Industries & Commerce in prescribed Application Form **(Annexure 2.1)** within one year after successful listing on SME platform. Applicant will also be required to submit following self-certified documents with the Application Form:

a. Certificate of Incorporation/ Partnership deed or equivalent document

b. Memorandum of Association & Article of Association or equivalent documents

c. Board Resolution/Power of attorney in the name of Authorized Signatory

d. Udyam Registration Certificate (URC)

e. CA certified expenditure statement as per **Annexure 2.2** with expense vouchers/bills

f. Copy of SME Exchange Registration

g. Other Registrations / Licenses / Approval / Permission

h. Copy of Application Form prepared by enterprise for Equity Capital issue.

i. Copy of Public Issue Brochure

j. Proof for Commencement of Commercial Production (Recent Sale Bill)

k. Bank Account details/ Copy of cancelled cheque and PAN number card.

l. Audited balance sheet of the unit of last year.

m. Undertaking/ Declaration on non-judicial stamp paper as per **Annexure 2.3**

Office of the Commissioner, Industries & Commerce/ Concerned DICC may conduct the necessary physical verification of the enterprise to validate the authenticity of the documents.

5. Application Approval

Application Form along with relevant self-attested documents, stamped and signed by the authorized signatory, will be evaluated by the Department of Industries & Commerce. High Level Task Force Committee (HLTFC) shall be competent authority for approval and sanction of these incentives.

High Level Task Force Committee (HLTFC)		
1.	Commissioner, Industries & Commerce	Chairperson
2.	MD RIICO or nominee [Not below the rank of Deputy General Manager] (For Infrastructure Development Projects)	Member
3.	Director, MSMEs Development and Facilitation Office of GoI at Jaipur	Member
4.	General Manager, Concerned District Industries & Commerce Centre	Member
5.	Financial Advisor, Industries & Commerce	Member
6.	Any other special invitee co-opted by Chairperson	Member

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High Level Task Force Committee (HLTFC)		
7.	Additional Commissioner/ Joint Commissioner/ Officer-in-charge (MSME), Industries & Commerce	Member Secretary

After approval of the application by the HLTFC, an approval letter will be issued by the Department of Industries & Commerce.

6. Disbursement of the assistance:

After issuance of the approval letter, disbursement will be made to the applicant in the authorized bank account of the enterprise from funds approved under RAMP.

7. **Scheme Implementation:** This scheme component will be implemented through the Department of Industries & Commerce. Office of the Commissioner, Industries & Commerce will be the nodal agency for the implementation and supervision of the scheme at the state level.

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Annexure 2.1

Application format for "Assistance towards expenses incurred for raising of funds through NSE's/ BSE's SME Exchange Platform" under Rajasthan MSME Policy 2024:

Date: _____

To,

The Commissioner, Industries & Commerce
Udyog Bhawan, Tilak Marg, C Scheme,

Ashok Nagar, Jaipur, Rajasthan.

Subject: Application of <name of applicant> for "Assistance towards expenses incurred for raising of funds through NSE's/ BSE's SME Exchange Platform" under Rajasthan MSME Policy 2024

S. No.	Particulars	Details
1.	Name of the applicant enterprise	
2.	Registered address of the applicant enterprise	
3.	Constitution of Enterprise	
4.	Name of the Authorized Signatory	
5.	Contact details of the authorized signatory with telephone no. and e-mail	
6.	Type of Enterprise (Small/ Medium)	
7.	Udyam Registration Certificate and Udyam Registration Number	
8.	Date of commencement of commercial production (As per first sale bill)	
9.	Proof for ongoing commercial production (Latest Sale Bill)	
10.	Details of the products	
11.	Name of SME Exchange	
12.	Details of registration with SEBI	
13.	Copy of SME Exchange Registration	
14.	Name & Address of Registrar of Capital Issue of an Enterprise	
15.	Name & Address of Banker of Capital Issue of an Enterprise	
16.	Total Cost of Listing	
17.	Date of Capital Issue Published	
18.	Total Amount of Equity Capital for which Capital Issue arranged	
19.	Amount of Equity Capital raised	

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S. No.	Particulars	Details
20.	Whether any other assistance obtained in any other scheme of Government of Rajasthan / GoI / Others	
21.	Bank Details of the Enterprise: v. Name of the Bank of Enterprise vi. Address of Bank vii. Bank Account No. viii. IFSC Code	

Self-attested copies of supporting documents to be uploaded with the application:

a. Certificate of Incorporation/ Partnership deed or equivalent document

b. Memorandum of Association & Article of Association or equivalent documents

c. Board Resolution/Power of attorney in the name of Authorized Signatory

d. Udyam Registration Certificate (URC)

e. CA certified expenditure statement as per **Annexure 2.2** with expense vouchers/bills

f. Copy of SME Exchange Registration

g. Other Registrations / Licenses / Approval / Permission

h. Copy of Application Form prepared by enterprise for Equity Capital issue.

i. Copy of Public Issue Brochure

j. Proof for Commencement of Commercial Production (Recent Sale Bill)

k. Bank Account details/ Copy of cancelled cheque and PAN number card.

l. Audited balance sheet of the unit of last year.

m. Undertaking/ Declaration on non-judicial stamp paper as per **Annexure 2.3**

Undertaking and Declaration

1. I/We hereby undertake/declare that the particulars stated above are true and correct to the best of our knowledge and belief.
2. No other applications for claiming similar assistance under any of the State/ Central Government schemes have been made or will be made in future.
3. Any information, if found to be incorrect or misleading, will make us liable for rejection of any claim without prejudice to any other action that may be taken against us.

Signature of Authorized Signatory

Signature Not Verified

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Annexure 2.2

Chartered Accountant certified Expenditure Statement (on CA letter head)

UDIN No.:
Date:
Enterprise Name:
GSTIN:
Place of Enterprise:

Statement of Expenditure for raising equity through NSE/BSE SME Exchange:

S. No.	Description of the Goods/ Services	Name & Address of Suppliers	Bill no. & date	Bill Amount (in Rs.)	Total Payment Made (in Rs.)	Payment Instrument (Cheque/ DD/ RTGS etc.)	Payment Instrument No.	Payment Clearing Date	Remarks
Grand Total									

Verification:

It is certified that the expense incurred on BSE/NSE Exchange listing for **<name of enterprise>** stands at Rs. _____ as on date _____. I/ We have checked the books of accounts of the Enterprise, the invoices, bills, vouchers, bank statement, other relevant documents and certify that the aforesaid information is true and correct.

Place:

Date:

Chartered Accountant (Signature with Seal):

I hereby certify that the information provided herein is true, complete, and accurate to the best of my knowledge and belief. I have undertaken due care and diligence in providing information. I agree to provide any further information or documentation as may be required to verify the information provided in this form.

Place:

Date:

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Authorized Representative of Enterprise

(Signature with Seal):

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RajKaj Ref No.: 13683666

Annexure 2.3

Declaration

(On the Letter Head of the Enterprise)

3. I _____, do hereby solemnly state that I am proprietor/ partner/ director/ authorized representative of M/s _____ located at _____ which is engaged in the manufacturing/ service related to _____ and I have been authorized to file claim under the scheme "Assistance towards expenses incurred for raising of funds through NSE's/ BSE's SME exchange platform" with Department of Industries & Commerce, Rajasthan.
4. I do hereby affirm that the particulars given in the application are correct. In case, any of the statement/ information furnished in the application/ documents is later found to be wrong or incorrect or misleading, I do hereby undertake to refund the entire amount of assistance of Rs. _____ (Rupees _____) granted to me at the compound rate of interest @12% per annum, besides facing legal action in case facts contained in this application are proved to be wrong at the time of verification/ checking or otherwise at any stage.

Place:

Date:

Authorized Representative of Enterprise

(Signature with Seal):

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3. Technology Acquisition Assistance

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Designation : Deputy Secretary To Government
Date: 2025.02.19 12:42:28 IST
Reason: Approved

RajKaj Ref No.: 13683666

Technology Acquisition Assistance

State Government is pleased to issue the scheme towards Technology Acquisition Assistance under Rajasthan MSME Policy 2024.

Policy envisages to support Micro and Small enterprises in state to acquire advanced technology/ software related to their production/ manufacturing processes through assistance towards cost incurred for technology/ software acquisition.

1. Applicability of the Scheme

This scheme shall come into effect from the date of its notification in the official Gazette and will remain in force until March 31, 2029.

2. Assistance under the Scheme

Scheme envisages to support Micro and Small enterprises in state to acquire advanced technology/ software related to their production/ manufacturing processes through one-time reimbursement up to 50% of the cost incurred for technology/ software acquisition with maximum assistance ceiling of INR 5 Lakhs per unit.

Micro and Small Enterprises may acquire such technology from premier national institutes like Indian Institute of Science (IISc), Indian Institute of Technology (IITs), National Institute of Technology (NITs), National Institute of Design (NIDs), Council of Scientific and Industrial Research (CSIR) or any other premier institute set up by Government of India/ Government of Rajasthan.

3. Eligibility under the Scheme

All Micro and Small Enterprises existing anywhere in the State will be required to comply with the following conditions to avail benefits under the scheme:

i. The enterprise will be required to have Udyam Registration Certificate (URC) as per MSME Development Act 2006.

ii. The acquisition of technology can be in any form, including purchase of drawing and design/ plant/ machinery/ software etc.

iii. Acquired technology should be related to the production/ manufacturing process of the enterprise.

iv. The applicant should clearly demonstrate improvement in performance due to technology acquisition. Mere purchase of machinery and technology will not be considered as technology acquisition.

v. The improvement in performance due to technology acquisition can be demonstrated as follows:

   a. An increase of at least 10% in Production Rate (Number of units produced/Total time taken); or

   b. A decrease of at least 5% in Cycle Time (Net Production Time/ Number of Units Produced); or

   c. A decrease of at least 2.5% in Rejection Rate (Number of units rejected/ Total number of units produced); or

   d. A decrease of at least 10% in waste generation (Quantity of waste generated/ Quantity of relevant raw material used)

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Note: Improvement in performance to be certified by Chartered Engineer.

The average values of the above-mentioned indicators calculated three (3) months prior to technology acquisition will be compared with the average values calculated three (3) months post the deployment & commissioning of technology to demonstrate the performance improvement.

vi. The enterprise should be in commercial production at the time of disbursement and the assistance shall not be released to the closed unit.

vii. Acquisition of multiple machines of similar nature will not be entertained under the scheme. Only one machine will be eligible for the assistance under the scheme in such cases.

4. Application Process

Application as per the prescribed format **(Annexure 3.1)** for the reimbursement of the cost of acquisition of technology/ software along with listed documents would be required to be submitted to the Concerned GM, DICC by the applicant.

Applicant enterprise would be required to submit the application after acquisition and deployment of the technology from the Technology Institution. State Government would reserve the right to approve/ partially approve or reject any of the application.

Applicant will be required to attach following self-attested copies with the application:

a. Copy of Udyam Registration (UR) Certificate

b. Certificate of Incorporation/ Partnership Deed/ Firm Registration or equivalent document related to incorporation of the enterprise

c. Board Resolution/Power of attorney in the name of Authorized Signatory

d. Copy of MoU/other relevant document with the Institution for acquisition of technology

e. Justification for technology acquisition/ upgradation

f. Undertaking/ Declaration on non-judicial stamp paper as per **Annexure 3.2**

g. Bill/ Invoice of the acquired technology

h. Proof of Payment

i. CA certificate for details of expenditure incurred on acquisition of technology **Annexure 3.3**

j. Proof of regular Commercial Production (Recent Sale Bill)

k. Bank Account details/ Copy of cancelled cheque and PAN Card

l. Self-certified list of Existing Plant & Machinery with its original purchase value and depreciated value

m. Certificate of Chartered Engineer certifying performance improvement as per **Annexure 3.4**

5. Application Approval

Application Form along with relevant self-attested documents, stamped and signed by the authorized signatory, will be evaluated by the concerned GM, DICC including the certificate of improvement in performance to be provided by Chartered Engineer.

District Level Task Force Committee (DLTFC) shall be competent authority for approval and sanction of these incentives.

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Reason: Approved

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District Level Task Force Committee (DLTFC)		
1.	District Collector or his nominee (not below the Rank of ADM)	Chairperson
2.	General Manager, District Industries & Commerce Centre	Member
3.	Lead Bank Manager	Member
4.	Accounts personnel of the DICC	Member
5.	Any other special invitee co-opted by Chairperson	Member
6.	Officer In-Charge for MSME Development in the DICC	Member Secretary

After approval of the application by the DLTFC, an approval letter will be issued by the concerned GM, DICC.

6. Disbursement of the assistance:

After issuance of the approval letter, disbursement will be made to the applicant in the authorized bank account of the enterprise.

7. Scheme Implementation:

This scheme component will be implemented through the respective District Industries & Commerce Centers in their districts under the aegis of the Department of Industries & Commerce. Office of the Commissioner, Industries & Commerce will be the nodal agency for the implementation and supervision of the scheme at the state level.

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Reason: Approved

RajKaj Ref No.: 13683666

Annexure 3.1

Application format for "Technology Acquisition Assistance" under Rajasthan MSME Policy 2024:

Date: _____

To,

The General Manager, DICC _____,

_____,

_____.

Subject: Application of <name of applicant> for "Technology Acquisition Assistance" under Rajasthan MSME Policy 2024

S. No.	Particulars	Details
1.	Name of the applicant enterprise	
2.	Registered address of the applicant enterprise	
3.	Constitution of Enterprise	
4.	Name of the Authorized Signatory	
5.	Contact details of the authorized signatory with telephone no. and e-mail	
6.	Type of Enterprise (Micro/Small)	
7.	Udyam Registration Number	
8.	Date of commencement of commercial production (As per first sale bill)	
9.	Proof for ongoing commercial production (Latest Sale Bill)	
10.	Details of the products	
11.	Purpose of Technology Acquisition	
12.	Brief of New Technology, with manufacturing process & details thereof	
13.	Name & Address of the entity from which Technology is being acquired, along with copy of Arrangement/ MoU/ other relevant documents for proof of technology acquisition	
14.	Details of cost of Technology Acquisition: i. Design & Drawings ii. Plant & Machinery iii. Software iv. Others	

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S. No.	Particulars	Details
	Total	
15.	Means of Finance i. Promoter's Contribution ii. Term Loan (Name of Financial Institutions) iii. Others Total	
16.	Amount of assistance	

Applicant will be required to attach following self-attested copies with the application:

a. Copy of Udyam Registration (UR) Certificate

b. Certificate of Incorporation/ Partnership Deed/ Firm Registration or equivalent document related to incorporation of the enterprise

c. Board Resolution/Power of attorney in the name of Authorized Signatory

d. Copy of MoU/other relevant document with the Institution for acquisition of technology

e. Justification for technology acquisition/ upgradation

f. Undertaking/ Declaration on non-judicial stamp paper as per **Annexure 3.2**

g. Bill/ Invoice of the acquired technology

h. Proof of Payment

i. CA certificate for details of expenditure incurred on acquisition of technology **Annexure 3.3**

j. Proof of regular Commercial Production (Recent Sale Bill)

k. Bank Account details/ Copy of cancelled cheque and PAN Card

l. Self-certified list of Existing Plant & Machinery with its original purchase value and depreciated value

m. Certificate of Chartered Engineer certifying performance improvement as per **Annexure 3.4**

Undertaking and Declaration

1. I/We hereby undertake/declare that the particulars stated above are true and correct to the best of our knowledge and belief.
2. No other applications for claiming similar assistance under any of the State/ Central Government schemes have been made or will be made in future.
3. Any information, if found to be incorrect or misleading, will make us liable for rejection of any claim without prejudice to any other action that may be taken against us.

Signature of Authorized Signatory

Signature Not Verified

Digitally signed by Mahipal Kumar
Designation : Deputy Secretary To Government
Date: 2025.02.19 12:42:28 IST
Reason: Approved

RajKaj Ref No.: 13683666

Annexure 3.2

Undertaking/ Declaration

1. I _____, do hereby solemnly state that I _____ am proprietor/ partner/ director/ authorized signatory of M/s _____ located at _____ which is engaged in _____.
   I have been authorized to file the application for Technology Acquisition Assistance under Rajasthan MSME Policy 2024.
2. I do hereby further affirm that the particulars given in the application are correct. In case any of the statement/ information furnished in the application/ documents later found to be wrong or incorrect or misleading or violation of the eligibility criteria/conditions, I do hereby undertake to refund the entire amount of assistance granted to M/s _____ at the compound rate of interest @12% per annum, besides facing legal action in case facts contained in this application are proved to be wrong at the time of verification/ checking or otherwise at any stage.

Place:

Date:

Authorized Representative of Enterprise

(Signature with Seal):

Signature Not Verified

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Designation : Deputy Secretary To Government
Date: 2025.02.19 12:42:28 IST
Reason: Approved

RajKaj Ref No.: 13683666

Annexure 3.3

CA certificate for details of expenditure incurred on acquisition of technology

UDIN No.:
Date:
Enterprise Name:
GSTIN:

Place of Enterprise:

Statement of expenditure incurred on acquisition of technology

The document & records of M/s _____ with their regd. Office at _____ and unit located at _____ in respect of the expenditure incurred for acquisition of technology/ software have been verified, and it is certified that the said industrial unit has incurred a total expenditure of Rs. _____ (Rupees _____) towards acquisition of technology/machinery with latest technology from the institutes/ agency as per the following details:

S. No.	Details of acquired Technology	Acquisition Cost	Purchase Invoice No. and Date	Name of Institution	Details of Payment
1.					
2.					
3.					
Total					

and

Verified from the books of accounts of above firm the total investment in plant and machinery (original purchase value) of the company as on date _____ stands as Rs. _____ (Rupees _____) and turnover of last financial year _____ is Rs. _____ (Rupees _____).

Place:

Date:

Chartered Accountant (Signature with Seal):

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Date: 2025.02.19 12:42:28 IST
Reason: Approved

RajKaj Ref No.: 13683666

Annexure 3.4

Certificate from Chartered Engineer (Mechanical) (on CE letter head)

Date: _____

To Whom It May Concern

The document & records of M/s _____ with their regd. Office at _____ and unit located at _____ in respect of the throughput/ production produced by the following technology/ software have been verified as per the following details:

S. No.	Details of acquired Technology	Purchase Invoice No. and Date	Name of Institution	Month of Commissioning
1.				
2.				
3.				
Total				

and

Verified from the Production records (metrics) with supporting documents (monthly records to be annexed), the production data of the said industrial unit is as under:

Prior to acquisition of above-said technology

S. No.	Month	Production Rate	Cycle Time	Rejection Rate	Waste Generation
1.	Month-1				
2.	Month-2				
3.	Month-3				
Average Value					

Post installation & commissioning of said technology

S. No.	Month	Production Rate	Cycle Time	Rejection Rate	Waste Generation
1.	Month-1				
2.	Month-2				
3.	Month-3				
Average Value					

Name & signature of the Chartered Engineer
With Seal & Membership No.

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RajKaj Ref No.: 13683666

4. Assistance for Quality Enhancement

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Date: 2025.02.19 12:42:28 IST
Reason: Approved

RajKaj Ref No.: 13683666

Assistance for Quality Enhancement

State Government is pleased to issue the scheme towards Assistance for Quality Enhancement under Rajasthan MSME Policy 2024.

Scheme envisages to support Micro and Small enterprises in state to improve the quality of their products and processes through assistance towards the cost incurred for quality certification as well as other system certifications and Intellectual Property Right.

1. Applicability of the Scheme

This scheme shall come into effect from the date of its notification in the official Gazette and will remain in force until March 31, 2029.

2. Assistance under the Scheme

Scheme envisages to support Micro and Small enterprises in the state to obtain quality certifications (such as BIS, FSSAI etc.); other system certifications (such as ISO, ZED etc.) and Intellectual Property Rights (IPR) through one-time reimbursement up to 50% of the cost incurred for quality enhancement with maximum assistance ceiling of INR 3 Lakhs per unit. These costs include expenses for testing and documentation.

Micro and Small Enterprises may acquire such certifications from any government agency or an agency authorized by the Government of India or the Government of Rajasthan.

3. Eligibility under the Scheme

All Micro and Small Enterprises existing anywhere in the State will be required to comply with the following conditions to avail benefits under the scheme:

i. The enterprise will be required to have Udyam Registration Certificate (URC) as per MSME Development Act 2006.

ii. The enterprise should apply for the one time reimbursement within 12 months of obtaining the quality certification/(s).

iii. Cost of certification will include documentation, testing, accreditation fee, consultation fee, and calibration charges (till the enterprise obtain the certificate), application fee, license fee and other relevant fees.

iv. Certification should be related to the product or process of the enterprise.

v. The enterprise should be in commercial production at the time of disbursement and the assistance shall not be released to the closed unit.

vi. One MSME enterprise can apply only once under the scheme.

4. Application Process

Application as per the prescribed format **(Annexure 4.1)** for the reimbursement of the cost of quality certifications; other system certifications and Intellectual Property Rights (IPR) along with listed documents would be required to be submitted to the Concerned GM, DICC by the

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The application would be processed and examined. The deficiencies, if any, would be communicated to the applicant. DLTFC would reserve the right to approve/ partially approve or reject any of the application.

Applicant will be required to attach following self-attested copies with the application:

a. Copy of Udyam Registration (UR) Certificate

b. Certificate of Incorporation/ Partnership Deed/ Firm Registration or equivalent document related to incorporation of the enterprise

c. Board Resolution/Power of attorney in the name of Authorized Signatory

d. Copy of Certificate/IPR and other relevant documents

e. Bills of eligible expenses and proof of payment

f. Proof of regular Commercial Production (Recent Sale Bill)

g. Bank Account details/ Copy of cancelled cheque and PAN Card

h. Undertaking/ Declaration on non-judicial stamp paper as per **Annexure 4.2**

i. CA certificate of details of Expenditure incurred (in original) **Annexure 4.3**

5. Application Approval

Application Form along with relevant self-attested documents, stamped and signed by the authorized signatory, will be evaluated by the concerned GM, DICC. District Level Task Force Committee (DLTFC) shall be competent authority for approval and sanction of these incentives.

District Level Task Force Committee (DLTFC)		
1.	District Collector or his nominee (not below the Rank of ADM)	Chairperson
2.	General Manager, District Industries & Commerce Centre	Member
3.	Lead Bank Manager	Member
4.	Accounts personnel of the DICC	Member
5.	Any other special invitee co-opted by Chairperson	Member
6.	Officer In-Charge for MSME Development in the DICC	Member Secretary

After approval of the application by the DLTFC, an approval letter will be issued by the concerned GM, DICC.

6. Disbursement of the assistance:

After issuance of the approval letter, disbursement will be made to the applicant in the authorized bank account of the enterprise.

7. Scheme Implementation:

This scheme component will be implemented through the respective District Industries Commerce Centers in their districts under the aegis of the Department of Industries & Commerce. Office of the Commissioner, Industries & Commerce will be the nodal agency for the implementation and supervision of the scheme at the state level.

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Reason: Approved

RajKaj Ref No.: 13683666

Annexure 4.1

Application format for "Assistance for Quality Enhancement" under Rajasthan MSME Policy 2024:

Date: _____

To,

The General Manager, DICC _____,

_____,

_____.

Subject: Application of <name of applicant> for "Assistance for Quality Enhancement" under Rajasthan MSME Policy 2024

S. No.	Particulars	Details
1.	Name of the applicant enterprise	
2.	Registered address of the applicant enterprise	
3.	Constitution of Enterprise [Proprietary, Partnership, Pvt. Ltd., Public Ltd., LLP]	
4.	Name of the Authorized Signatory	
5.	Contact details of the authorized signatory with telephone no. and e-mail	
6.	Type of Enterprise (Micro/Small)	
7.	Udyam Registration Certificate and Udyam Registration Number	
8.	Date of commencement of commercial production (As per first sale bill)	
9.	Proof for ongoing commercial production (Latest Sale Bill)	
10.	Details of items of manufacture/processing	
11.	Details of quality certification/IPR	
12.	Name, address and contact details of certification agency	
13.	Details of expenditure in acquiring the certification	
14.	Amounts and details of reimbursement/subsidy already received from Govt. of India /State Govt. for acquiring the certification	
15.	Amount of reimbursement claimed	

Applicant will be required to attach following self-attested copies with the application:

a. Copy of Udyam Registration (UR) Certificate

b. Certificate of Incorporation/ Partnership Deed/ Firm Registration or equivalent document related to incorporation of the enterprise

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c. Board Resolution/Power of attorney in the name of Authorized Signatory

d. Copy of Certificate/IPR and other relevant documents

e. Bills of eligible expenses and proof of payment

f. Proof of regular Commercial Production (Recent Sale Bill)

g. Bank Account details/ Copy of cancelled cheque and PAN Card

h. Undertaking/ Declaration on non-judicial stamp paper as per **Annexure 4.2**

i. CA certificate of details of Expenditure incurred (in original) **Annexure 4.3**

Undertaking and Declaration

1. I/We hereby undertake/declare that the particulars stated above are true and correct to the best of our knowledge and belief.
2. No other applications for claiming similar assistance under any of the State/ Central Government schemes have been made or will be made in future.
3. Any information, if found to be incorrect or misleading, will make us liable for rejection of any claim without prejudice to any other action that may be taken against us.

Signature of Authorized Signatory

Signature Not Verified

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Designation : Deputy Secretary To Government
Date: 2025.02.19 12:42:28 IST
Reason: Approved

RajKaj Ref No.: 13683666

Annexure 4.2

Undertaking/ Declaration

1. I _____, do hereby solemnly state that I _____ am proprietor/ partner/ director/ authorized signatory of M/s _____ located at _____ which is engaged in _____. I have been authorized to file the application for Assistance for Quality Enhancement under Rajasthan MSME Policy 2024.

2. I do hereby further affirm that the particulars given in the application are correct. In case any of the statement/ information furnished in the application/ documents later found to be wrong or incorrect or misleading or violation of the eligibility criteria/conditions, I do hereby undertake to refund the entire amount of assistance granted to me at the compound rate of interest @12% per annum, besides facing legal action in case facts contained in this application are proved to be wrong at the time of verification/ checking or otherwise at any stage.

Place:

Date:

Authorized Representative of Enterprise

(Signature with Seal):

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Reason: Approved

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Annexure 4.3

CA certificate for details of expenditure incurred on certification (on CA letter head)

UDIN No.:
Date:
Enterprise Name:
GSTIN:

Place of Enterprise:

Statement of expenditure incurred on obtaining quality certificate

The document & records of M/s _____ with their regd. Office at _____ and unit located at _____ in respect of the expenditure incurred for obtaining the certification have been verified, and it is certified that the said industrial unit has incurred a total expenditure of Rs. _____ (Rupees _____) towards obtaining the certification from the institutes/ agency as per the following details:

S. No.	Details of Quality Certification/IPR	Purchase Invoice No. and Date	Name of Agency	Certification Cost (Testing Fee / Documentation Fee / Application Fee / Audit Fee / Calibration Fee etc. and total Fee)
1.				
2.				
3.				
Total				

and

Verified from the books of accounts of above firm the total investment in plant and machinery (original purchase value) of the company as on date _____ stands as Rs. _____ (Rupees _____) and turnover of last financial year _____ is Rs. _____ (Rupees _____).

Place:

Date:

Chartered Accountant (Signature with Seal):

Note: Payment above should be supported by copies of bills/ receipts of payments made to the certification agency duly attested. The payment receipts must indicate the date on which the payments have been made to the certification agency.

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Reason: Approved

RajKaj Ref No.: 13683666

5. Scheme for Assistance to MSMEs for Market Development

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Designation : Deputy Secretary To Government
Date: 2025.02.19 12:42:28 IST
Reason: Approved

RajKaj Ref No.: 13683666

Scheme for Assistance to MSMEs for Market Development

State Government is pleased to issue the scheme Assistance to MSMEs for Market Development. Scheme provides financial assistance to MSMEs participating in national and international fairs/ exhibitions/ buyer seller meets etc. under Rajasthan MSME Policy 2024.

1. Applicability of the Scheme

This scheme shall come into effect from the date of its notification in the official Gazette and will remain in force until March 31, 2029.

2. Assistance under the Scheme

Assistance will be applicable for participation in fairs/ exhibitions as defined in the scheme guidelines from time to time.

Sr No.	Type of Event	Financial Assistance
1	Participation in National/ International Fairs/Exhibitions in Rajasthan	INR 37,500 or 75% of the Stall Rent per event, whichever is less, for maximum 3 events in a Financial Year.
		Actual Fare of 3-AC Class Train or AC Bus for 2 persons
2	Participation in National/ International Fairs/ Exhibitions in the country (other than Rajasthan)	INR 1,12,500 or 75% of the Stall Rent per event, whichever is less, for maximum 2 events in a Financial Year.
		Actual Fare of 3-AC Class Train or AC Bus for 2 persons
3	Participation in Fairs/ Exhibitions organized abroad	INR 1,50,000 or 75% of the Stall Rent, whichever is less, for maximum 1 event in a Financial Year.
		Actual Fare on Travel through Airplane in Economy Class for 2 persons

After taking benefit under any of the above categories in a Financial Year, beneficiary would not be able to take benefit in the same category for the next two financial years.

3. Eligibility under the Scheme

All MSMEs existing anywhere in the State will be required to comply with the following conditions to avail benefits under the scheme:

i. The enterprise will be required to have Udyam Registration Certificate (URC) as per MSME Development Act 2006

ii. The selection of MSME units would be done by Department of Industries and Commerce as per display product profile, theme of the fair and its relevance.

iii. Participation in Government/ Government agency/(ies) sponsored/ approved Fairs/Exhibitions as well as Fairs/ Exhibitions approved by Export Promotion Councils (under Ministry of Commerce & Industry, GoI) will be eligible for the claim to be made under the scheme.

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Reason: Approved

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4. Application Process

i. The MSME unit shall be required to apply to the concerned GM DICC in prescribed format **(Annexure-5.1)** along with necessary documents.

ii. Application should apply within six (6) months of the attending the commencement of trade fairs/exhibitions.

iii. While processing the proposals preference shall be given to participants/units who have not availed of the benefits under this scheme.

5. Application Approval

Application Form along with relevant self-attested documents, stamped and signed by the authorized signatory, will be evaluated by the concerned GM, DICC. District Level Task Force Committee (DLTFC) shall be competent authority for approval and sanction of these incentives.

District Level Task Force Committee (DLTFC)		
1.	District Collector or his nominee (not below the Rank of ADM)	Chairperson
2.	General Manager, District Industries & Commerce Centre	Member
3.	Lead Bank Manager	Member
4.	Accounts personnel of the DICC	Member
5.	Any other special invitee co-opted by Chairperson	Member
6.	Officer In-Charge for MSME Development in the DICC	Member Secretary

After approval of the application by the DLTFC, an approval letter will be issued by the concerned GM, DICC.

6. Disbursement of the assistance:

After issuance of the approval letter, disbursement will be made to the applicant in the authorized bank account of the enterprise.

7. Scheme Implementation:

This scheme component will be implemented through the concerned DICC under the aegis of Department of Industries & Commerce. Office of the Commissioner, Industries & Commerce will be the nodal agency for the implementation and supervision of the scheme at the state level.

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Designation : Deputy Secretary To Government
Date: 2025.02.19 12:42:28 IST
Reason: Approved

RajKaj Ref No.: 13683666

Annexure 5.1

Application format for "Financial Assistance under the Market Development Assistance Scheme" under Rajasthan MSME Policy 2024:

Date: _____

To,

The General Manager, DICC _____,

_____,

_____.

Subject: Application of <name of applicant> for "Financial Assistance under the Market Development Assistance Scheme" under Rajasthan MSME Policy 2024

Part A: General Information

S. No.	Particulars	Details
1.	Name of the applicant enterprise	
2.	Registered address of the applicant enterprise	
3.	Constitution of Enterprise [Proprietary, Partnership, Pvt. Ltd., Public Ltd., LLP]	
4.	Name of the Authorized Signatory	
5.	Contact details of the authorized signatory with telephone no. and e-mail	
6.	Type of Enterprise (Micro/Small/Medium)	
7.	Udyam Registration Number	
8.	Details of MSME Product/ Services	
9.	Proof for ongoing commercial production (Latest Sale Bill)	
10.	Bank Account details/ Copy of cancelled cheque and PAN number card of the beneficiary	

Part B: Event Details

S. No.	Particulars	Details
1.	Name of the event	
2.	Category of Event: ○ Fairs/Exhibitions in Rajasthan ○ Fairs/ Exhibitions in India (other than Rajasthan) ○ Fairs/ Exhibitions organized abroad	

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S. No.	Particulars	Details
3.	Proof of Fairs/ Exhibitions being: o Government/ Government agency/(ies) sponsored/ approved Fairs/Exhibitions; or o Fairs/ Exhibitions approved by Export Promotion Councils (under Ministry of Commerce & Industry, GoI)	
4.	Details of the Organizing Body along with Documentary Proof	
5.	Event Location:	
6.	Event Dates: From _____ to _____	
7.	Dates of Participation:	
8.	Purpose of Participation:	
9.	Actual Benefits o Actual Sale during the fair/ exhibition o Details of the order received during fair/ exhibition	
10.	Expected Benefits in future (e.g., market expansion, new buyer connections)	

Part C: Financial Assistance Details

S. No.	Particulars	Details
1.	Details of Expenses made for participation in the event • Stall Rent: • Travel Charges: • Total Cost Incurred:	
2.	Amount of Financial Assistance Requested	
3.	Details of the previous assistance availed under this scheme (including approval date and assistance received)	

Part D: Supporting Documents

(Attach copies of the following documents)

a. Proof of Business Registration (Udyam Registration)

b. Event Brochure/Invitation Letter

c. Invoice for Stall Rent from Organizing Body and Travel Fee (Including Tickets)

d. Copy of VISA of persons who attended the exhibition and air ticket and boarding pass (if international travel)

e. In the Case of International Exhibition attach Copy of Passport Stamping of Immigration by that Country

f. Payment Proof

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Reason: Approved

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g. Photographs of Exhibitions including photographs of Main Entrance of the exhibition

h. Photographs of the Stall setup during the Fair/ Exhibition

i. Bank Account Details (Cancelled Cheque or Passbook Copy) along with PAN of the beneficiary

j. CA Certificate as per **Annexure 5.2**

k. Undertaking/ Declaration on non-judicial stamp paper as per **Annexure 5.3**

Undertaking and Declaration

1. I/We hereby undertake/declare that the particulars stated above are true and correct to the best of our knowledge and belief.
2. No other applications for claiming similar assistance under any of the State/ Central Government schemes have been made or will be made in future.
3. Any information, if found to be incorrect or misleading, will make us liable for rejection of any claim without prejudice to any other action that may be taken against us.

Signature of Authorized Signatory

Signature Not Verified

Digitally signed by Mahipal Kumar
Designation : Deputy Secretary To Government
Date: 2025.02.19 12:42:28 IST
Reason: Approved

RajKaj Ref No.: 13683666

Annexure-5.2

CA certificate for Market Development Assistance (on CA letter head)

UDIN No.:
Date:
Enterprise Name:
GSTIN:

Place of Enterprise:

Statement of expenditure incurred for Market Development

The document & records of M/s _____ with their regd. Office at _____ and unit located at _____ in respect of the expenditure incurred for participation in following national/ international fair/ exhibition have been verified, and it is certified that the said industrial unit has incurred a total expenditure of Rs. _____ (Rupees _____) towards participation in national/ international fair/ exhibition as per the following details:

Name of the fair/ exhibition				
Date of attendance:				
S. No.	**Details of Expenses**	**Purchase Invoice No. and Date**	**Name of Agency**	**Payment Details**
1.	Stall Rent Charges			
2.	Travel Charges			
3.				
Total				

(*Details to be provided for multiple fairs/ exhibitions as per the table above in case of claim made for participation in multiple fairs/ exhibitions)

and

Verified from the books of accounts of above firm the total investment in plant and machinery (original purchase value) of the company as on date _____ stands as Rs. _____ (Rupees _____) and turnover of last financial year _____ is Rs. _____ (Rupees _____).

Place:

Date:

Chartered Accountant (Signature with Seal):

Note: Payment above should be supported by copies of bills/ receipts of payments made to the relevant agencies duly attested. The payment receipts must indicate the purpose for which the payments have been made to the agency.

Signature Not Verified
Digitally signed by Mahipal Kumar
Designation : Deputy Secretary To Government
Date: 2025.02.19 12:42:28 IST
Reason: Approved

RajKaj Ref No.: 13683666

Annexure 5.3

Declaration

(On the Letter Head of the Enterprise)

1. I _____, do hereby solemnly state that I am proprietor/ partner/ director/ authorized representative of M/s _____ located at _____ which is engaged in the manufacturing/ service related to _____ and I have been authorized to file claim under the "Scheme for Assistance to MSMEs for Market Development".
2. I do hereby affirm that the particulars given in the application are correct. In case, any of the statement/ information furnished in the application/ documents is later found to be wrong or incorrect or misleading, I do hereby undertake to refund the entire amount of assistance of Rs. _____ (Rupees _____) granted to me at the compound rate of interest @12% per annum, besides facing legal action in case facts contained in this application are proved to be wrong at the time of verification/ checking or otherwise at any stage.

Place:

Date:

Authorized Representative of Enterprise

(Signature with Seal):

Signature Not Verified

Digitally signed by Mahipal Kumar
Designation : Deputy Secretary To Government
Date: 2025.02.19 12:42:28 IST
Reason: Approved

RajKaj Ref No.: 13683666

6. Assistance for digitization of business processes and adoption of eCommerce

Signature Not Verified

Digitally signed by Mahipal Kumar
Designation : Deputy Secretary To Government
Date: 2025.02.19 12:42:28 IST
Reason: Approved

RajKaj Ref No.: 13683666

Assistance for digitization of business processes and adoption of eCommerce

State Government is pleased to issue the scheme towards assistance for digitization of business processes and adoption of eCommerce under Rajasthan MSME Policy 2024.

Post COVID, eCommerce has become an enabler to increase market access for manufacturers and suppliers to both indigenous and global markets. It provides a cost- effective impetus for growth of business by opening a window to new markets and shortening of traditional supply chains thereby leading to higher revenues and profit margins for MSMEs.

Digitization of businesses is mandatory to access benefits of e-Commerce, however, large no. of MSMEs in the state still remain unaware of the potential benefits of e-commerce primarily due to the lack of exposure to IT products and services and the e-commerce ecosystem as a whole. The scheme will be eligible for enterprises adopting eCommerce after policy notification.

1. Applicability of the Scheme

This scheme shall come into effect from the date of its notification in the official Gazette and will remain in force until March 31, 2029.

2. Assistance under the Scheme

Policy envisages to enable digitization of MSMEs through one-time reimbursement towards expenses incurred for purchase of software/ equipment for digitization of business process (i.e., implementation of POS systems, bar code scanner machines, inventory management software etc.) up to 75% of the total cost. Maximum assistance under the component will be INR 50,000 per MSME.

MSMEs will also get a reimbursement of 75% of the total fees (excluding shipping fees) charged by e-commerce platforms, up to a maximum of INR 50,000 per MSME. Assistance would only be eligible for one eCommerce platform per MSME.

3. Eligibility under the Scheme

MSME enterprise should have incurred expenses for purchase of software/ equipment for digitization of business process (i.e., implementation of POS systems, bar code scanner machines, inventory management software etc.) after the notification of Rajasthan MSME Policy 2024.

For reimbursement of eCommerce Fee, unit should have registered on the online eCommerce platform after the notification of Rajasthan MSME Policy 2024.

MSME enterprise should be in production and should have Udyam Registration at the time of submission of application for reimbursement of expenses for digitization or reimbursement of e-commerce fee.

MSME enterprises will only be eligible for these benefits once for each component.

4. Application Process

All the eligible MSME units are required to apply to the concerned GM DIC with following documents:

a. Application form as per the prescribed format **(Annexure 6.1)**

b. Copy of Udyam Registration (UR) Certificate

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RajKaj Ref No.: 13683666

c. Invoices for purchase Software/ Equipment for digitization along with payment proofs

d. Documentary proof for registration on eCommerce Platform for reimbursement of eCommerce fee

e. Certificate of Incorporation/ Partnership Deed/ Firm Registration or equivalent document related to incorporation of the enterprise

f. Board Resolution/Power of attorney in the name of Authorized Signatory

g. Proof of regular Commercial Production (Recent Sale Bill)

h. Bank Account details/ Copy of cancelled cheque and PAN Card

i. CA certificate of details of Expenditure incurred (in original) **Annexure 6.2**

j. Undertaking/ Declaration on non-judicial stamp paper as per **Annexure 6.3**

5. Application Approval

Application Form along with relevant self-attested documents, stamped and signed by the authorized signatory, will be evaluated by the concerned GM, DICC. District Level Task Force Committee (DLTFC) shall be competent authority for approval and sanction of these incentives.

District Level Task Force Committee (DLTFC)		
1.	District Collector or his nominee (not below the Rank of ADM)	Chairperson
2.	General Manager, District Industries & Commerce Centre	Member
3.	Lead Bank Manager	Member
4.	Accounts personnel of the DICC	Member
5.	Any other special invitee co-opted by Chairperson	Member
6.	Officer In-Charge for MSME Development in the DICC	Member Secretary

After approval of the application by the DLTFC, an approval letter will be issued by the concerned GM, DICC.

6. Disbursement of the assistance:

After issuance of the approval letter, disbursement will be made to the applicant in the authorized bank account of the enterprise.

7. Scheme Implementation:

This scheme component will be implemented through the concerned DICC under the aegis of Department of Industries & Commerce. Office of the Commissioner, Industries & Commerce will be the nodal agency for the implementation and supervision of the scheme at the state level.

Signature Not Verified

Digitally signed by Mahipal Kumar
Designation : Deputy Secretary To Government
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Reason: Approved

RajKaj Ref No.: 13683666

Annexure 6.1

Application format for "Assistance for digitization of business processes and adoption of eCommerce" under the Rajasthan MSME Policy 2024:

Date: _____

To,

The General Manager, DICC _____,

_____,

_____.

Subject: Application of <name of applicant> for "Assistance for digitization of business processes and adoption of eCommerce" under Rajasthan MSME Policy 2024

S. No.	Particulars	Details
1.	Name of the applicant enterprise	
2.	Registered address of the applicant enterprise	
3.	Constitution of Enterprise [Proprietary, Partnership, Pvt. Ltd., Public Ltd., LLP]	
4.	Name of the Authorized Signatory	
5.	Contact details of the authorized signatory with telephone no. and e-mail	
6.	Type of Enterprise (Micro/Small/Medium)	
7.	Udyam Registration Certificate and Udyam Registration Number	
8.	Proof for ongoing commercial production (Latest Sale Bill)	
9.	Details of the expenditure incurred on digitization of business processes along with details of equipment/ software purchased, invoice dates and payment dates	
10.	Name of eCommerce Portal along with registration date for reimbursement of eCommerce fee paid to the eCommerce Platform	
11.	Details of the eCommerce fee paid to the eCommerce Platform	
12.	Total amount of reimbursement to be claimed	

Applicant will be required to attach following self-attested copies with the application:

a. Copy of Udyam Registration (UR) Certificate

b. Invoices for purchase Software/ Equipment for digitization along with payment proof

c. Documentary proof for registration on eCommerce Platform for reimbursement of eCommerce fee

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d. Certificate of Incorporation/ Partnership Deed/ Firm Registration or equivalent document related to incorporation of the enterprise

e. Board Resolution/Power of attorney in the name of Authorized Signatory

f. Proof of regular Commercial Production (Recent Sale Bill)

g. Bank Account details/ Copy of cancelled cheque and PAN Card

h. CA certificate of details of Expenditure incurred (in original) **Annexure 6.2**

i. Undertaking/ Declaration on non-judicial stamp paper as per **Annexure 6.3**

Undertaking and Declaration

1. I/We hereby undertake/declare that the particulars stated above are true and correct to the best of our knowledge and belief.
2. No other applications for claiming similar assistance under any of the State/ Central Government schemes have been made or will be made in future.
3. Any information, if found to be incorrect or misleading, will make us liable for rejection of any claim without prejudice to any other action that may be taken against us.

Signature of Authorized Signatory

Signature Not Verified

Digitally signed by Mahipal Kumar
Designation : Deputy Secretary To Government
Date: 2025.02.19 12:42:28 IST
Reason: Approved

RajKaj Ref No.: 13683666

Annexure 6.2

CA certificate for details of expenditure incurred on digitization of business processes and adoption of eCommerce (on CA letter head)

UDIN No.:
Date:
Enterprise Name:
GSTIN:

Place of Enterprise:

Statement of expenditure

The document & records of M/s _____ with their regd. Office at _____ and unit located at _____ in respect of the expenditure incurred for digitization of business processes and/ or eCommerce fee paid to the eCommerce Platform have been verified, and it is certified that the said enterprise has incurred a total expenditure of Rs. _____ (Rupees _____) towards digitization of business processes and/ or eCommerce fee paid to the eCommerce Platform as per the following details:

S. No.	Details of Invoice for Purchase of Equipment/ Software and/or for eCommerce Fee Paid	Purchase Invoice No. and Date	Name of Agency	Payment Details along with date
1.				
2.				
3.				
Total				

and

Verified from the books of accounts of above firm the total investment in plant and machinery (original purchase value) of the company as on date _____ stands as Rs. _____ (Rupees _____) and turnover of last financial year _____ is Rs. _____ (Rupees _____).

Place:

Date:

Chartered Accountant (Signature with Seal):

Note: Payment above should be supported by copies of bills/ receipts of payments made to the relevant agency duly attested. The payment receipts must indicate the purpose for which the payments have been made to the agency.

Signature Not Verified

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Annexure 6.3

Declaration

(On the Letter Head of the Enterprise)

1. I _____, do hereby solemnly state that I am proprietor/ partner/ director/ authorized representative of M/s _____ located at _____ which is engaged in the manufacturing/ service related to _____ and I have been authorized to file claim under the "Scheme of assistance for digitization of business processes and adoption of eCommerce".
2. I do hereby affirm that the particulars given in the application are correct. In case, any of the statement/ information furnished in the application/ documents is later found to be wrong or incorrect or misleading, I do hereby undertake to refund the entire amount of assistance of Rs. _____ (Rupees _____) granted to me at the compound rate of interest @12% per annum, besides facing legal action in case facts contained in this application are proved to be wrong at the time of verification/ checking or otherwise at any stage.

Place:

Date:

Authorized Representative of Enterprise

(Signature with Seal):

Signature Not Verified

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Reason: Approved

RajKaj Ref No.: 13683666

7. Other relevant clauses

Signature Not Verified

Digitally signed by Mahipal Kumar
Designation : Deputy Secretary To Government
Date: 2025.02.19 12:42:28 IST
Reason: Approved

RajKaj Ref No.: 13683666

1. Interpretation of Rules

Any matter pertaining to interpretation, updation and amendment of any clause of the scheme shall be referred to the State Level Review Committee (SLRC), Department of Industries & Commerce and the decision of the State Level Review Committee (SLRC) shall be considered final in this regard.

2. Penal Action

In case, it is found at any stage that the applicant has claimed the assistance on the basis of wrong facts, the applicant shall be liable to refund the assistance with compound rate of interest @ 12% per annum and will be debarred from grant of any incentive/assistance from the State Government.

In case of non-refund of the assistance in any such case, the State Government, without prejudice to any other rights, shall be entitled to recover the amount of loss as arrears of land revenue from the applicant and / or persons connected with its management jointly and severally.

By the order of the Governor

(Mahipal Kumar)

Deputy Secretary To Government

Copy to:

1. Additional Chief Secretary, Hon'ble Chief Minister, Rajasthan, Jaipur.
2. Special Assistant, Hon'ble Industries & Commerce Minister, Rajasthan, Jaipur.
3. Personal Secretary to Chief Secretary, Rajasthan, Jaipur.
4. Additional Chief Secretary, Finance Department, Rajasthan, Jaipur.
5. Principal Secretary, Industries & Commerce Department, Rajasthan, Jaipur.
6. Principal Secretary, Planning Department, Rajasthan, Jaipur.
7. Commissioner, Industries & Commerce Department, Rajasthan, Jaipur.
8. Commissioner, Information & Public Relations Department, Rajasthan, Jaipur.
9. Divisional Commissioners (All) Rajasthan.
10. District Collectors (All) Rajasthan.
11. Financial Advisor, Industries & Commerce Department.
12. General Manager, District Industries & Commerce Centers, All, Rajasthan.
13. Guard File.

Signature Not Verified

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